



WORKSTATION CHECK OUT FORM / REFUND FORM

A. STUDENT DETAIL

Full Name :		Matric No :	
Programme :		Faculty :	
Contact No :		Email :	
Workstation no :			
*Account Bank no :		*Bank name :	
*Please attached with prove			

B. CHECKLIST

NO	SPECIFICATION	QUANTITY	CONDITION		REMARK
			OK	NOT OK	
1.	Chair	1			
2.	Working Desk	1			
3.	Mobile Pedestal	1			
4.	Key Received	1			

I verify that all of the above is in good condition and this student (as above name) can/cannot get refund (deposit money) from Universiti Malaysia Pahang amount RM.....

Check by,

.....
 Name :
 Date:

Verify by,

.....
 Name :
 Date:

Approved by,

.....
 Name :
 Date :